

## MCANJ SCHOLARSHIP APPLICATION

Regular and Associate Members of MCANJ continuing their pursuit of RMC, CMC and MMC certifications are eligible for Scholarships. CMC and MMC Scholarship candidates must also be tenured Municipal Clerks; however, if none apply, consideration will be given to non-tenured clerks. These Scholarships will be awarded at the MCANJ Annual Conference. Scholarships to the Annual Conference will be awarded prior to the conference.

Scholarships awarded for RMC, CMC and MMC Programs during one fiscal year may be carried over until the end of the succeeding fiscal year. In order to receive a scholarship, the applicant must show proof of registration prior to the program or proof of attendance if application is made after the program. Failure to attend the program after the award of scholarship will result in reimbursement due to MCANJ. It is the responsibility of the MCANJ Scholarship Committee to present the names of scholarship winners to the Executive Board at least four weeks prior to the Annual Conference.

### Applying for (check one)

- RMC Scholarship – cost of one course offered by Rutgers University, not to exceed \$500 (8 awarded)
- CMC Scholarship – cost of one course offered by Rutgers University, not to exceed \$500 (1 awarded)
- MMC Scholarship – cost of MMC course offered by Rutgers University, not to exceed \$500 (1 awarded)

Application Date:

Name:

Title:

Municipality:

County:

Zip:

Phone:

Email:

**Answer all questions, indicating "N/A" for those which don't apply.**

	Yes	No	
1. Are you currently a paid member of MCANJ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you a tenured Municipal Clerk?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you currently hold a NJ Registered Municipal Clerks Certification (RMC)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you currently attending classes to obtain your RMC?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. If you are attending classes to obtain your RMC, have you already attended at least three?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. If you are attending classes to obtain your RMC are they being paid for by your municipality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Do you currently hold a Certified Municipal Clerks Certification (CMC)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are you currently attending classes to obtain your CMC?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. If you are attending classes to obtain your CMC, have you already attended at least three?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. If you are attending classes to obtain your CMC are they being paid for by your municipality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Do you currently hold a Master Municipal Clerks Certification (MMC)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are you currently attending classes to obtain your MMC?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. If you are attending classes to obtain your MMC are they being paid for by your municipality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Have you previously attended an MCANJ Education Conference?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are you planning to attend the upcoming Education Conference?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. If you are planning to attend the upcoming Education Conference will your municipality pay for your registration?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Briefly explain why you feel this scholarship should be awarded to you.

**APPLICATION DEADLINE EXTENDED TO FEBRUARY 15, 2022**

Completed applications and any accompanying document should be emailed directly to Kevin Harris:: [clerk@boroughofeastnewark.com](mailto:clerk@boroughofeastnewark.com)  
(MCANJ SCHOLARSHIP Committee Chairperson)

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In order to apply for a scholarship, the applicant must: (1) complete this single page application form with all requested information; and (2) submit the application by the due date.

In order to secure payment for the scholarship, if selected, the Member must provide to the MCANJ Treasurer documentation confirming payment and successful completion of the course. Payments made by the Member will be reimbursed to the Member, while payments made by the employer will be reimbursed to the employer, up to a total of \$500.00.

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Application Date:

Name:

Title:

Municipality:

County:

Zip:

Phone:

Email:

List the RMC, CMC or MMC education course for which you are applying for this scholarship and indicate whether you or your employer will be paying for the course.

Name of Class	Self-Funded	Employer Funded

List the RMC, CMC and MMC education courses that you have successfully completed and indicate whether you or your employer have paid for your attendance.

Name of Class	Self-Funded	Employer Funded

Briefly explain why you feel this scholarship should be awarded to you.

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(MCANJ SCHOLARSHIP Committee Chairperson).