

# Municipal Clerks' Association of New Jersey, Inc.

## EDUCATION PROGRAM



CEU's HAVE BEEN APPLIED FOR: RMC-CMC-MMC-CMR-CTC-CMFO-CPWM-QPA

### TUESDAY, MARCH 27, 2012

1:00 p.m. - 6:00 p.m.

#### **Early Bird Registration**

3:00 p.m. - 4:30 p.m.

#### **Concessions - They Must Be Bid!**

Joseph Valenti, Retired Chief  
Bureau of Local Management Services  
NJ Department of Community Affairs

5:00 p.m. - 7:00 p.m.

#### **President's Welcome Reception**

Light fare will be served in the Signature Club

### WEDNESDAY, MARCH 28, 2012

7:30 a.m.

#### **Registration – Convention Center Floor**

7:30 a.m. - 8:30 a.m.

#### **Breakfast – Visit with Vendors**

8:45 a.m. - 9:15 a.m.

#### **Welcome**

Andrew J. Pavlica, President, MCANJ, City of Garfield  
Lorenzo Langford, Mayor, Atlantic City

9:15 a.m. - 10:15 a.m.

#### **Legislative Update - Under the Gold Dome**

William Kearns, Esq., Legal Counsel NJSLOM  
Lori Buckelew, RMC, Legislative Analyst NJSLOM

10:15 a.m. – 10:45 a.m.

#### **Break - Visit with Vendors**

10:45 a.m. – 12:15 a.m.

#### **Don't Bungee Jump Naked**

Jeanne Robertson

12:15 p.m. - 1:30 p.m.

#### **LUNCH – Visit with Vendors**

1:30 p.m. - 2:45 p.m.

#### **Breakout Sessions**

a. **No Fare!**

Richard M. Stryker and Evelyn Trapasso, Investigators  
NJ Motor Vehicle Commission Security and Investigation

b. **Shared Services: Making Friends with Neighbors**

Edward J. Trawinski, Esq., Bergen County Administrator  
Anthony J. DeNova, Passaic County Administrator

c. **Floods, Hurricanes and Yes, Even Earthquakes**

Karl Niederer, NJ DARM, Department of State  
Heather Mailander, Municipal Clerk, Village of Ridgewood  
Michael Marsh, OEM Coordinator, City of Garfield

d. **Registrar Refresher**

Margherita Pitale, CMR, Deputy Registrar, City of Summit

2:45 p.m. - 3:15 p.m.

#### **Break - Visit with Vendors**

3:15 p.m. - 4:30 p.m.

#### **Breakout Sessions Repeated**

4:30 p.m. - 5:30 p.m.

#### **Social Adjustment Time - Hors D'oeuvres & Cash Bar**

*Vendors Prize Drawing - Winners must be present*

**Dinner on your own, enjoy the many venues of the Taj Mahal and Atlantic City.**

# EDUCATION PROGRAM CONTINUED...

## THURSDAY, MARCH 29, 2012

7:30 a.m.- 8:30 a.m.	<b>Registration – Breakfast</b>
8:00 a.m.	<b>Silent Auction Opens</b>
8:45 a.m. - 9:00 a.m.	<b>Announcements</b>
9:00 a.m. - 10:30 a.m.	<b>Elections Roundtable</b> Patricia DiCostanzo, Superintendent of Elections, Bergen County Jerry L. Midgette, Esq., Administrator, Somerset County Board of Elections Wade Hale, Deputy Clerk, Burlington County
10:30 a.m. - 11:00 a.m.	<b>Break –Visit Silent Auction</b>
11:00 a.m. - 12:15 p.m.	<b>To Do or Not To Do, That is the Question</b> Robert Shannon, Administrator, Township of Wyckoff
12:15 p.m. - 1:30 p.m.	<b>LUNCH – Visit Silent Auction</b>
1:30 p.m. - 2:45 p.m.	<b>Breakout Sessions</b> <ol style="list-style-type: none"><li><b>Budget Watch 2012</b> Kevin Yecco, Municipal Clerk/Administrator, Borough of Wildwood Crest</li><li><b>The Changing Face of COAH</b> Jeffrey R. Surenian, Esq., Jeffrey R. Surenian &amp; Associates LLC Mary Beth Lonergan, PP, AICP, Clark Caton Hintz</li><li><b>Pension/Health Benefits Updates</b> Frank Covelli, Manager of Public Entities, Professional Insurance Associates</li></ol>
2:45 p.m.- 3:15 p.m.	<b>Break – Visit Silent Auction</b>
3:15 p.m. - 4:30 p.m.	<b>Breakout Sessions Repeated</b>
6:30 p.m. - 9:30 p.m.	<b>85<sup>th</sup> Anniversary Banquet Dinner</b>

## FRIDAY, MARCH 30, 2012

8:00 a.m.	<b>Registration – Visit Silent Auction</b>
8:00 a.m. - 9:30 a.m.	<b>Advisory Board Meeting – Breakfast Buffet</b>
9:30 a.m. - 11:00 a.m.	<b>Social Media: The New Generation in Communications</b> Michael Esolda, Woodbridge Township IT Supervisor Dylan Hansen, Ridgewood Village IT Supervisor
11:00 a.m.	<b>Silent Auction Closes – Please Pick Up Your Items</b>



[www.njclerks.org](http://www.njclerks.org)

**TAJ MAHAL AND MCANJ  
HAVE ARRANGED FOR A  
1:00 P.M. CHECK OUT  
FOR OUR CONFERENCE ATTENDEES**

# MUNICIPAL CLERKS' ASSOCIATION OF NEW JERSEY, INC.

## 2012 CONFERENCE MARCH 27 – 30, 2012

**MAIL TO: JOHN M. MITCH, RMC/CMC/CMR  
2ND VICE PRES. MCANJ  
TOWNSHIP OF WOODBRIDGE  
1 MAIN STREET  
WOODBRIDGE, NJ 07095**

**MAKE CHECKS PAYABLE TO:  
MCANJ**



**CLAIMANT'S CERTIFICATION AND DECLARATION**

I, do solemnly declare and certify under the penalty of law that the within bill is correct in all its particulars, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one. This form has been approved by the Local Finance Board as an approved voucher form. Attach to your voucher as signature of claimant.

*Keith Kazmark*

Keith Kazmark, RMC, Treasurer MCANJ

### ENROLLMENT FEES FOR THE 2012 MCANJ CONFERENCE

*PLEASE FILL OUT ONE FORM  
FOR EACH REGISTRANT*

	<i>Registration on or before February 24, 2012</i>		<i>Registration after February 24, 2012</i>	
	<u>MCANJ MEMBER</u>	<u>NON MEMBER</u>	<u>MCANJ MEMBER</u>	<u>NON MEMBER</u>
FULL CONFERENCE – TUESDAY – FRIDAY	\$290.00	\$425.00	\$340.00	\$475.00
3 DAYS WEDNESDAY-THURSDAY –FRIDAY	\$260.00	\$395.00	\$310.00	\$445.00
1 DAY WEDNESDAY	\$100.00	\$185.00	\$150.00	\$235.00
1 DAY THURSDAY	\$140.00	\$225.00	\$190.00	\$275.00
1 DAY FRIDAY	\$ 65.00	\$150.00	\$115.00	\$200.00

**TAJ MAHAL AND MCANJ HAVE ARRANGED FOR A 1:00 P.M. CHECK OUT  
ON FRIDAY FOR OUR CONFERENCE ATTENDEES.**

I WILL BE ATTENDING THE FOLLOWING:

TUESDAY SESSION \_\_\_\_\_

TUESDAY EVENING PRESIDENT'S WELCOME RECEPTION \_\_\_\_\_ PLUS SPOUSE/GUEST \_\_\_\_\_

WEDNESDAY Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Social Adjustment Hour \_\_\_\_\_

THURSDAY Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_

THURSDAY DINNER: (SELECT ONE)

Strip Steak \_\_\_\_\_ Chicken Scarpelli \_\_\_\_\_ Salmon \_\_\_\_\_

(Note: Chicken Scarpelli is made with sausage, mushrooms, tomatoes, and roasted peppers)

FRIDAY Breakfast \_\_\_\_\_

**PLEASE ADD \$150 CHARGE FOR ALL GUEST/SPOUSE MEALS**

**NO REFUNDS - MEALS AND TUITION ARE INCLUDED IN THE ENROLLMENT FEES**

**\*REGISTRATION AT THE DOOR IS BY CASH OR CHECK ONLY. NO PURCHASE ORDERS WILL BE ACCEPTED.**

**PLEASE PRINT**

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_ TEL. # \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

FIRST TIME ATTENDEE \_\_\_\_\_ MCANJ MEMBER OR AFFILIATE \_\_\_\_\_ NON-MEMBER \_\_\_\_\_

MUNICIPALITY \_\_\_\_\_ COUNTY \_\_\_\_\_

VOUCHER # \_\_\_\_\_ AMOUNT \_\_\_\_\_ CHECK# \_\_\_\_\_ AMOUNT \_\_\_\_\_

**CEUS HAVE BEEN APPLIED FOR RMC – CMC - MMC- CMR - CTC – CMFO – CPWM- QPA**

**TAJ MAHAL HOTEL  
VIRGINIA AVENUE & THE BOARDWALK  
ATLANTIC CITY, NJ**

**Deadline for room reservations: March 4, 2012**

\*Overnight accommodations are the responsibility of the registrant.

**Hotel Registration (800) 825-8888**

**Refer to Municipal Clerks' Association Group Code "ACLERK2"**

Vouchers for room reservations must be sent to the attention of the Hotel Reservations Department.

Room rates are \$85 Standard and \$110 Chairman Tower

Rates **are subject to a** 14% Tax and \$5.00 per night occupancy fee.

Parking Fee of \$5.00 **is not** included in this rate.



Mark your calendars for the combined MCANJ 2013 Conference and the International Institute of Municipal Clerks 67<sup>th</sup> Annual Conference – May 19-23, 2013 – Trump Taj Mahal, Atlantic City, NJ



**JOHN M. MITCH – 2ND VICE PRES. MCANJ  
TOWNSHIP OF WOODBRIDGE  
1 MAIN STREET  
WOODBRIDGE, NJ 07095**