

Municipal Clerks' Association of New Jersey, Inc.
Annual Business Meeting
Wednesday, November 19, 2008
Tropicana Hotel, Casino and Resort
2831 Boardwalk
Atlantic City, New Jersey 08401

CALL TO ORDER

President Heather Mailander called the Annual Business Meeting to order at 9:00 AM. She welcomed everyone to the meeting and then asked the Secretary to take the roll call of Officers.

ROLL CALL

At call of roll, the following were present: President Heather Mailander, 1st Vice President Joan Moreland, 2nd Vice President Vincent Buttiglieri, Treasurer Joanne M. Kwasniewski, Secretary Andrew J. Pavlica, Immediate Past President Barbara Hawk, Administrative Consultant L. Manuel Hirshblond, and Legal Counsel Thomas Segreto.

INVOCATION

The Invocation was given by Reverend David C. Meldrum, Pastor of Laurel Springs Baptist Church.

FLAG SALUTE

President Mailander called on MCANJ Administrative Consultant L. Manuel Hirshblond to lead everyone in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

On a motion by Elaine Kennedy of Eagleswood, seconded by Nancy Saffos of Cherry Hill, and carried by unanimous voice vote, the Minutes of the Annual Business Meeting of November 14, 2007, were approved.

TREASURER'S REPORT

Treasurer Kwasniewski reported that Account Balances, as of November 11, 2008, included a Checking Account balance of \$41,971.55 (including \$12,534.89 for Scholarships); a Certificate of Deposit balance, (3.46% for one year), of \$110,000.00; a smaller Certificate of Deposit balance, (3.06% for one year), of \$30,186.98; a Legal Defense Fund balance (as of October 31st) of \$108,548.69; for a total Account Balance of \$290,707.22.

She briefly reported on the Scholarship Fund which showed income to date of \$12,972.89 and a reimbursement to date of \$438.00, for a total balance of \$12,534.89.

She reported on the written Budget Summary as of November 10, 2008, which showed Revenues of \$193,387.60; and Expenditures of \$161,019.16; for a Budget Balance grand total of \$158,468.44.

She reported that she has received the Financial Statements for the 9 months ending September 30, 2008, which showed the Association to be in very good Financial Situation.

She reported that this has been a good year in regard to paid membership. She reported that the Membership Summary as of November 11, 2008, showed 805 paid members, with 485 as Clerks, 252 as Deputy Clerks, 20 Acting Clerks, 21 Assistant Municipal Clerks, 7 County Clerks, 2 Deputy County Clerks, 3 Clerks to the Freeholders Board and 15 Affiliate Members. She briefly reported by County on the percentage of towns with paid membership.

On motion by Immediate Past President Barbara Hawk, seconded by Lorraine McMackin of Norwood, and carried by unanimous voice vote, the Report of the Treasurer, was accepted.

LEGAL UPDATE

Legal Counsel Thomas Segreto reported on various Legislation of Interest enacted in 2008, including PL 2008, c.18, which changes the deadline for voter-verified paper record of votes cast on voting machines to January 1, 2009; P.L.2008, c.56, which permits a qualified trustee to hold an interest in an alcoholic beverage license for a qualified beneficiary under age 18; P.L.2008, c.61, which permits use of overseas ballots for all elections and authorizes transmission of ballots by electronic means; P.L.2008, c.72, which requires local government officer to file a financial disclosure statement within 30 days of taking office; P.L.2008 c.83, which allows certain local public entities to enter into contracts of up to 15 years for energy conservation or provision of renewable energy production at buildings owned by such entities; and P.L.2008 c.89, which makes changes to PERS and TPAF concerning retirement age, eligibility, purchase of service credit, makes changes to SHBP administration, and merges Washington and Lincoln holidays for State employees in Presidents Day.

Legal Counsel Segreto reported on the status of the MCANJ Amicus Brief in the matter before the Supreme Court of New Jersey entitled "Mason vs. the City of Hoboken, et. al.", and the two key issues before the Court in this matter involving whether there is a 45-day statute of limitations for actions brought to the Superior Court under OPRA and circumstances in which it is appropriate to award attorneys' fees where the custodian of records produced records before the entry of a Court Order to do so. He also reported that the MCANJ is involved in the Paramus matter involving Municipal Clerk Ian Shore. In that matter, the Municipality is suing the Municipal Clerk in a declaratory action to compel the Clerk to comply with the directives of the Mayor and Council and Borough Attorney that OPRA requests be filtered through the Governing Body and the Attorney prior to dissemination.

He also reported on OPRA/OPMA Cases, including "Paff vs. Washington Township Council"; "Mountain Hill, LLC, etc. vs. Twp. of Middletown, et. al."; "John Fiocco, Sr. and Susan Fiocco, Administrators of the Estate of John Fiocco, Jr., Deceased et. al. vs. State of New Jersey, Division of State Police, et al."; "Wilson vs. Brown, et. al."; "O'Shea vs. Borough of Emerson, et. al."; "Paff vs. Washington Twp. Council"; and "Juliano vs. Perry".

INTRODUCTION OF CANDIDATES FOR 2009 SECRETARY

President Mailander explained the Election Procedure to be followed for the Election of the 2009 Secretary. She called forward the following Municipal Clerks to administer the Election: Chairman Kevin Yecco of Wildwood Crest, Barbara Bascom of Upper Freehold Township, Neil Grant of Fort Lee, Carol Dray of Emerson and Joel Popkin of Neptune City Borough. She also called forward the challengers for the candidates, Elaine Kennedy of Eagleswood, and Sharon Brienza of Branchburg.

Secretary Pavlica introduced the Candidates for 2009 Secretary, alphabetically.

First, he called forward and introduced Patricia Frontino, Municipal Clerk of Glassboro, who offered a few remarks on her candidacy for Secretary. She spoke on her biography in the October Quill of the various ways she has been involved during her career and asked for support for her candidacy. She said that she is a proud member of the MCANJ and the International Institute of Municipal Clerks, through which she has obtained the designation of Certified Municipal Clerk. She said that throughout her many years of volunteering, she has gained so much more than she has given. She said that the MCANJ and IIMC offer their members an exclusive network of dedicated professionals to help guide Clerks to whatever level is aspired. She said that it has been her involvement with these two influential organizations that has inspired her to seek the nomination of Secretary and she is ready to take on the challenges that come with this position and look forward to the opportunity to serve the MCANJ. She said that when she joined the Clerks Office for the Borough of Glassboro, in 2000, she also became a member of the Municipal Clerks Association of Gloucester County, and over the years, she has served on the By-Laws Committee, Education Committee, and the Scholarship Committee. She spoke on her achievements on these Committees. She said that for the MCANJ, she has served for two years on the Conference Committee, serving on the

Education Sub-Committee. She spoke on her achievements on that Committee. She said that she has enjoyed all of the various Committees on which she has served, however, it has been most rewarding to her to Co-Chair Mini-Conference South, the past two years. She spoke on what this Committee does. She said that due to the overwhelming positive response she has received, she is proud to say that there will be more Mini-Conferences in the future. She said that as Secretary of the MCANJ, she assures everyone that she will bring the same passionate energy to the Executive Board. She said that her experience demonstrates that she is an organized and detail-oriented person and she will bring new ideas to any organization she serves. She said that not only does she feel a sense of responsibility to give back to those who have given so much, it is her sincere desire to do so. She said that she believes she will make meaningful contributions as Secretary and will be a valuable addition to the Executive Board and she thanks everyone for their consideration.

Secretary Pavlica called forward and introduced Nancy L. Saffos, the Municipal Clerk of Cherry Hill Township, who offered a few remarks on her candidacy for Secretary. She said that from the time she was a little girl, she dreamt of being a Municipal Clerk. She said that there is no need for more rhetoric, promises and mud-slinging after the Presidential Election. She said that it is important that people know who she is. She said that Pat Frontino is a wonderful lady and a great person, but she would like to be Secretary and get everyone's support. She said that she is a hardworking, dedicated people person, and is a volunteer. She explained how she became involved in political government through a volunteer project when her local swim club was working on a playground renovation and she was on the Playground Committee. She said that she went to Town Hall and saw a posting for a job, and she ended up becoming the Clerk of Cherry Hill Township. She said that as soon as she joined the Clerks Association, she began volunteering, and it made her feel more comfortable, and she likes to give back. She spoke on her volunteering efforts on the Mini-Conference Committee, the Conference Committee, and the Education Committee. She said that now that her children are away, it gives her an opportunity to make a stronger commitment, which is why she decided to run for the office of Secretary for this Association. She said that this year, she was fortunate enough to be selected to be on the Bid Committee for the 2013 IIMC Conference to host the Conference here in New Jersey. She said that last week, it was announced that New Jersey was successful in being awarded that bid. She said that she is so excited to have been involved with the Committee, because, if she is lucky enough to get support to serve as Secretary today, she will be honored to serve as President in 2013. She said that she met a lot of great people through this organization, through meetings, classes, committee meetings, and it is a great organization full of smart, hardworking, professional people. She said that Municipal Clerks are the backbone of government and often are under-rated, over-worked and underpaid. She said that there is a need to continue to work hard and maintain and improve upon what the Clerks before us, all the Past-Presidents and Past-Executive Board Members have worked so hard to establish, and there is a need to promote Municipal Clerks, individually and as a group. She said that these are trying times and there is a need to pay attention to legislation that affects Clerks and shapes our profession and affects our jobs. She said that there is a need to protect the future of this Association and she believes that brighter days are ahead. She said that there is strength in the membership and if members work together, and continue the work of the prior boards, to be inclusionary and get everyone involved, whether it be a big job or a little job, all contributions are important. She said that it is about all of the members who have ideas which may be different and varying, but that is what makes an organization good, and there is a need to work together to do that. She said that there is a need to promote Municipal Clerks and the strength is within all of us. She said that someone, the other night, endearingly called the Clerks, "The Whereas Gang". She concluded by saying, "Whereas, if you give me your trust and elect me to be your Secretary, it will be Resolved that I will work very hard for all of you, for all of us".

At this time, President Mailander had the Election Committee vote first, and then had the paid Association members called forward to vote, alphabetically, by County.

PROPOSED CONSTITUTION AND BYLAWS AMENDMENT

President Mailander called on Committee Member Harold Weiner, on behalf of Committee Chairman David Hughes, to explain the proposed Constitution and Bylaws Amendment. Committee Member Weiner reported that Article VI Section 3 reads that

The Candidate may distribute campaign literature at the Fall Conference of the MCANJ in the form of one typed piece of literature. He reported that the suggested and recommended language of the proposed change is that The Candidate may distribute campaign literature at the Education Conference of the MCANJ in the form of one typed piece of literature, should the Education Conference occur after the filing deadline.

On motion by Ian Shore of Paramus, seconded by Wanda Worner of Northvale, and carried by unanimous voice vote, the proposed Amendment to the Constitution and Bylaws was approved and adopted as submitted.

RECOGNITION OF 2008 COMMITTEE CHAIRS

President Mailander thanked the following 2008 Committee Chairs for their service to the Association and asked each individual to stand as their name was read:

CONSTITUTION AND BYLAWS – David Hughes, Municipal Clerk, Summit City
EDUCATION – Allan Susen, Municipal Clerk, Haledon Borough
EDUCATION CONFERENCE - Joel Popkin, Co-Chair, Municipal Clerk, Neptune City Borough and Sharon Brienza, Co-Chair, Municipal Clerk, Branchburg Township
FINANCE – Joanne M. Kwasniewski, Municipal Clerk, Fair Lawn Borough
FUNDRAISING – Kathleen Wisniewski, Co-Chair, Municipal Clerk, Springfield Township and Rose Marie Sarcino, Co-Chair, Municipal Clerk, Old Bridge Township
INFORMATION TECHNOLOGY/WEB PAGE – Elizabeth Mastropasqua, Municipal Clerk, Beachwood Borough
LEGAL DEFENSE FUND – Sharon Brienza, Municipal Clerk, Branchburg Township
LEGISLATIVE – Elaine B. Kennedy, Co-Chair, Municipal Clerk, Eagleswood Township and Lewis Thompson, Co-Chair, Municipal Clerk, Millville City
LAWS AFFECTING THE MUNICIPAL CLERKS – Michele Auletta, Municipal Clerk, Robbinsville Township
MANUAL REVIEW – Lori Buckelew, Municipal Clerk, Lambertville City
MEMBERSHIP NORTH – Sally Bleeker, Municipal Clerk, Franklin Lakes Borough
MEMBERSHIP CENTRAL – Gretchen McCarthy, Municipal Clerk, Jamesburg Borough
MEMBERSHIP SOUTH – Carol Raph, Municipal Clerk, Northfield City
MINI CONFERENCE NORTH – Laura Graham, Municipal Clerk, Oradell Borough and Diane Pflugfelder, Municipal Clerk, Bethlehem Township
MINI CONFERENCE CENTRAL – Sharon Young, Municipal Clerk, West Windsor Township and Patricia Hunt, Municipal Clerk, Moorestown Township
MINI CONFERENCE SOUTH – Debora Pine, Municipal Clerk, Elk Township and Patricia Frontino, Municipal Clerk, Glassboro Borough
ELECTIONS – Jane Williams – Warren, Co-Chair, Municipal Clerk, Paterson City and Barbara Bascom, Co-Chair, Municipal Clerk, Upper Freehold Township
PEER ALLIANCE FOR LEARNING NORTH – Cecelia Covino, Municipal Clerk, Clinton Township and Denise Stragnari, Municipal Clerk, Green Township
PEER ALLIANCE FOR LEARNING CENTRAL – Kathleen Cunningham, Municipal Clerk, Cranbury Township and Lorene Wright, Municipal Clerk, Allentown Borough
PEER ALLIANCE FOR LEARNING SOUTH – LaShawn Barber, Municipal Clerk, Tabernacle Township
PUBLIC RELATIONS/MCANJ BOOTH – Lydia Magnotti, Municipal Clerk, Jefferson Township, succeeded by Cecelia Covino, Municipal Clerk, Clinton Township and Barbara Rae, Municipal Clerk, Edgewater Borough
QUILL – James Doherty, Editor, Municipal Clerk, Wantage Township
PAST PRESIDENT’S COUNCIL – Jane Williams – Warren, Municipal Clerk, Paterson City
RECORDS – Denise Szabo, Municipal Clerk, Bernards Township
RESOLUTIONS – Karen Hughes, Co-Chair, Municipal Clerk, Westwood Borough and Kathleen Norcia, Co-Chair, Municipal Clerk, Lawrence Township
SCHOLARSHIPS – Bonnie Leonetti, Municipal Clerk, Long Beach Township

Everyone gave the Chairs a well deserved round of applause. President Mailander reiterated her thanks that they all had done a wonderful job.

ANNOUNCEMENT OF SCHOLARSHIP WINNERS

Scholarship Committee Chairperson Bonnie Leonetti announced the following recipients of Scholarships: Susanne Branagan, Deputy Municipal Clerk, Sea Bright Borough (RMC), Fran Scordo, Deputy Municipal Clerk, Montvale Borough (RMC), Rayna Harris, Deputy Municipal Clerk, Fanwood Borough (RMC), Michele Miller, Deputy Municipal Clerk, Somerdale Borough (RMC) and Lydia Magnotti, Municipal Clerk, Jefferson Township (MMC).

All received a round of applause.

TRIBUTE TO RETIRED MEMBERS AND DECEASED MEMBERS

Resolutions Committee Chairperson Karen Hughes read the Resolution honoring the Municipal Clerks who retired in the past year. She then read the Resolution paying tribute to all Municipal Clerks who passed away during the past year. A moment of silence was observed.

On motion by Wanda Worner of Northvale, seconded by Pat Frontino of Glassboro, and carried by unanimous voice vote, the Resolution paying tribute to Retired Members, and the Resolution paying tribute to Deceased Members, were approved.

INTRODUCTION OF INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS PRESIDENT

President Mailander introduced Dyanne C. Reese, President of the International Institute of Municipal Clerks and Municipal Clerk of Savannah, Georgia.

President Reese said that it was so great for her to be here in New Jersey and that this was her first time in Atlantic City. She said that eight weeks ago, she had spine surgery and that it shows how dedicated she is to be here. She spoke on how she was in California and was back in her office in Savannah on August 27th and she had severe pain, and the next day, she was in the hospital. She said that she told her doctors, that she did not care what they do, but, by October 13th, she need to leave for England. She said that she had an abscess in her spine and a staph infection and she required six weeks of IV antibiotics. She said that she had physical therapy and she bargained with her doctors to allow her to come to the MCANJ Annual Meeting in November. She said that she is glad to be here and she said that she went out to dinner last night with the leaders of the MCANJ and everyone made her feel so welcome.

She said that the IIMC Executive Board met two weeks ago and had the Mid-Year Board Meeting in Riverside, California, close to the IIMC Headquarters in Rancho Cucamonga and it was a very fulfilling meeting. She said that after she was sworn in as IIMC President in Atlanta, she was surprised to learn that the IIMC did not have a Policy Review Committee. She said that she considers herself a Servant Leader and that it is important to govern and protect the organization, so it is very important that a review be done of the policies that define the roles of the IIMC Board and the Executive Committee.

She said that she also created and appointed an Ethical Standards and Review Committee because there are ethical questions that should be looked at in reference to the IIMC to firm up the thought that in the Clerks Community, we practice ethics. She said that when she leaves her Presidency in six months, she wants to leave policies to make the IIMC stronger and more secure. She spoke on working with Allan Susen as a Region II Director and how Jane Williams – Warren has succeeded him as a Region II Director and has been appointed to the Executive Director Review Sub-Committee to evaluate the performance of the IIMC Executive Director.

She said that she had the chance to meet with the staff of the IIMC while she was out there in California two weeks ago and one of the things she shared with them was the importance to give good customer service when they are meeting and talking and working with Clerks. She said that the one thing Clerks do in the performance of their office is customer service, so it is important to give good customer service to meet the needs of the challenges that the Clerks face and in the pursuit of CMC and MMC certification. She spoke on the publication of the names in the IIMC Digest of those who earned CMC and MMC designation.

She spoke on her trip to South Africa, two weeks after being sworn in as IIMC President, and she did go to the United Kingdom and it was so wonderful to see how well the IIMC is respected. She spoke on the Annual IIMC Conference to be held in Chicago May 19 – 23, 2009. She spoke on the beauty of the Palmer Hilton Hotel and how Chicago is a wonderful venue. She spoke on how the hotel is in a high traffic area and that there are a lot of places for lunch and dinner and shopping. She spoke on discount opportunities in the Conference registration.

She spoke on the Board of Directors Membership Challenge to increase IIMC membership. She spoke on the IIMC Municipal Clerk Education Fund.

She said that at the Mid-Year Board Meeting, the last thing they did was consider bids for the 2013 Annual IIMC Conference and how Atlantic City was awarded the Conference. She said that she is not going to retire until after the 2013 Conference in Atlantic City. She thanked the Committee from New Jersey, led by Allan Susen and Chris Wilder, who worked so untiringly to make this process come to fruition. She said that she knows New Jersey will do a great job because New Jersey has the third largest membership in the IIMC after California and Florida.

She spoke on when she went to South Africa and the positive reaction she received concerning Barrack Obama. She said that she had similar experiences in Canada and the United Kingdom. She said that sometimes she would receive comments about the state of America and how it got to the point that an African American would run for office and she would ask them in return, how many people of African descent do you have in your Parliament. She said that America is a country that provides so many opportunities and that the IIMC is part of that movement.

She thanked and recognized the New Jersey leaders of the MCEF, Linda Wanat and Kathy Thorpe. She said the IIMC is really working for the best interests of the Municipal Clerks, no matter the challenges and she thanked everyone for their support.

At this time, President Mailander made presentations on behalf of the MCANJ to President Reese. President Mailander thanked President Reese for being here today, despite all her health issues, and she said that everyone appreciated it.

President Reese made presentations to President Mailander and to Incoming President Joan Moreland.

STATE OF THE ASSOCIATION ADDRESS

Before presenting the State of the Association Address, President Mailander announced that L. Manuel Hirshblond, who has been Administrative Consultant since 1989, will be retiring from the MCANJ at the beginning of 2010. She announced that Joel Popkin, who will be retiring as Neptune City Borough Clerk at the end of this year, will be the new MCANJ Administrative Consultant. He will train with Administrative Consultant Hirshblond during 2009, and then, in 2010, will officially become Administrative Consultant.

President Mailander said that it has been a wonderful year and that she is proud of this Association.

She said that it has been a year filled with many firsts. She remarked that in February, Municipal Clerks ran New Jersey's first Presidential Primary Election and were fortunate not to have snow on that day, and although New Jersey Legislators decreed New Jersey's Presidential Primary would be held early in order to have a say in who the Presidential Candidates would be, it turned out that, in the case of the Democratic side of the ticket, New Jersey would have had more of a say if the Presidential Election had been held in June. She said that New Jersey Clerks also played an important role at the local level earlier this month in an historic Presidential election, where the first African American President was elected by a record number of voters.

She remarked that last year, as President-Elect, she indicated that she wanted everyone to focus on the fact that education is the Key to Success and this was the theme of the Annual Education Conference held in April. She remarked that for the first time, a session was offered on the Monday of the Conference, which was so well received that a

Monday session will be held at the Education Conference in 2009. She spoke on the dynamic speakers who addressed the Conference, including Dr. Susan Dellinger, and US Attorney for New Jersey, Christopher Christie. She said that a silent auction and a clothing sale was held at the Conference, which raised the most money to date for scholarships for MCANJ members to attend certification classes. She said that 295 people attended the Conference which provided them with educational opportunities and keys to their personal and professional success.

President Mailander said that there were additional educational opportunities, offering Continuing Education Units to MCANJ members at a reasonable price, closer to home through Mini Conferences. She said that there were five Mini Conferences held, 2 in the South, attended by 55 people; 2 in the Central region, attended by 52 people; and 1 in the North attended by 45 people, for a total of 152 people who pursued these educational opportunities.

She spoke on the first MCANJ Cookbook, with recipes from the members, which will be enjoyed by many, and the money raised from the sale of this cookbook will be going to scholarships for the membership to pursue educational opportunities.

She said that today the MCANJ is holding the first raffle in many years, because the MCANJ finally obtained 501C3 designation, thanks to the countless hours devoted to this endeavor by Legal Counsel Tom Segreto.

President Mailander said that one of the most exciting firsts was announced about ten days ago and this is the first time in decades that the State of New Jersey will be hosting an IIMC Annual Conference in Atlantic City in May 2013. She said that this will allow each and every Municipal Clerk in the State of New Jersey to be able to experience an IIMC Conference close to home, while still being able to obtain CEUs.

She said that she is also pleased to announce another first and that is that the MCANJ Executive Board has agreed with her recommendation to establish a scholarship program which will allow MCANJ members, their spouses, their children, and their grandchildren to apply for scholarships for higher education.

She said that during her years on the Executive Board, she learned something from each President who served before her. She said that Allan Susen taught her how to summarize a discussion in order to reach a final decision, and how to run an efficient meeting. She said that Joel Popkin taught her the art of list making and ultimate organization. She said that Jane Williams-Warren taught her that the MCANJ must be run as a business, and that there are certain costs that must be borne by the MCANJ in order to move forward. She said she also taught her how to be the ultimate hostess and how to make people feel appreciated for the work that they do. She said that Elaine Kennedy taught her grace under fire, despite hardships that may come her way. She said that Barbara Hawk taught her how to remain calm, and have a positive attitude in all that you do.

She thanked the present Executive Board, who have been the best team that any President of MCANJ could hope for. She recognized and thanked Administrative Consultant Hirshblond for the behind the scenes work that he does for the MCANJ, without fanfare, because of his love for this Association. She said that his guidance and voice of experience have been exceptional, and he will be missed when he retires from serving the MCANJ.

She said that she looks forward to serving the MCANJ as the Immediate Past President next year, and to welcoming a new Secretary to the Executive Board with her new ideas. She said that the MCANJ has accomplished a lot this year, with many firsts, and in order for this Association to move forward and continue creating new "firsts", the Association needs its many members to become involved, even if it is the first time doing so. She said that the time put in will benefit not only the Association, but you as well.

She said that it has been a tremendous honor and opportunity to serve as MCANJ President for the past year. It has been a year of memorable "firsts", and something which will live in her memory for the rest of her life.

She concluded by wishing everyone a wonderful holiday season, filled with joy and magical, memory making moments spent with family and friends.

RECOGNITION OF CERTIFIED MUNICIPAL CLERKS (CMC) AND MASTER MUNICIPAL CLERKS (MMC)

IIMC Region II Director Jane Williams-Warren, Municipal Clerk of the City of Paterson, recognized the following Clerks who have completed the MMC Requirements:

James R. Doherty
Joan Moreland
Denise Szabo
May Ann Young

All were standing and received a well deserved round of applause.

She then read the list of Clerks who have earned the designation of Certified Municipal Clerk:

Patricia A. Frontino
Rosary Sollena
Kathleen West

All were standing and received a well deserved round of applause.

RECOGNITION OF INSTRUCTORS OF MUNICIPAL CLERKS COURSES:

Pamela Morley-Chappelle, Program Coordinator for Rutgers University, announced the following Instructors and thanked them for a job well done:

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|-------------------|-----------------------|
| Barbara Bascom | Mary P. Madonna |
| Sharon Brienza | Joel Popkin |
| James Doherty | Bernadette Standowski |
| Gwen McCarthy | Theresa Tamburro |
| Dawn Marie Human | Linda S. Wanat |
| Elaine B. Kennedy | Kevin Yecco |

ANNOUNCEMENTS OF 2008 REGISTERED MUNICIPAL CLERKS (RMC) CERTIFICATION RECIPIENTS:

Allan Susen, Education Committee Chair, Municipal Clerk, Haledon Borough, read the following names:

October 2007 Registered Municipal Clerks:

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|-----------------------|----------------------|
| Carol A. Berlen | Marion D. Karp |
| Theresa S. Casagrande | Brian P. O'Reilly |
| Susan E. Connelly | Nancy J. Power |
| Roy A. Duffield | Meredith D. Tomczyk |
| Laurie E. Gompf | Jock H. Watkins |
| Kathryn P. Harris | Sheila Williams |
| Kimberley S. Hodsdon | Barbara L. Young |
| Ellen E. Horak | Patricia A. Zamorski |
| Beth A. Kara | |

April 2008 Registered Municipal Clerks:

| | |
|------------------------|----------------------|
| Lori L. Biermann | Celeste A. Keen |
| Linda S. Buzby | Gregory J. LaConte |
| Carole L. D'Amico | Jeanette M. Larrison |
| Joseph J. Delaney, Jr. | Elizabeth Osborne |
| Beth A. Dupnak | Theresa A. Patino |
| H. Renate Elatab | Olga A. Perez |

Toni Falato
Linda C. Forbes
Dianne S. Gallets
Paula F. Geletei
Sherry A. Hartman
Lori A. Harvin

Helen Pettas
Sherry G. Richards
Joanne M. Siedlecki
Shawna M. Supel
Karen L. Sweeney
Paul J. Tuliano

FRIENDS OF THE MUNICIPAL CLERKS AWARD

President Mailander stated that each year, the President is allowed to give an award to people outside the Association who have helped the Association. She said that there are vendors who are approached many times for support of MCANJ Conferences, who have always been there and it is appreciated. She presented the Friends of the Municipal Clerks Award to Michele Wood of Coded Systems and to Earl Babb and Bruce Cadman of General Code Publishers.

PRESIDENT'S SERVICE AWARD

President Mailander said that the President can select and make a presentation to individuals who have provided the Association with special services or other acts the President feels is deserving of such award. She said that two individuals have worked extremely hard for the MCANJ for many years, without pay and without fanfare, and the MCANJ is fortunate to have them, because, otherwise, someone else would have to be paid to do the job they have undertaken, whether it is setting up the MCANJ Booth, or helping to set up and cleanup at Conferences and events. President Mailander presented the President's Service Award to Richard Moreland and to William Hawk.

PRESENTATION OF THE 2008 MUNICIPAL CLERK OF THE YEAR AWARD

President Mailander, on behalf of 2007 Municipal Clerk of the Year, Nancy Hatten, Municipal Clerk of Tenafly, who was unable to attend this Annual Meeting due to heavy work commitments, presented the 2008 Municipal Clerk of the Year Award to Jane Williams-Warren of the City of Paterson. Ms. Williams-Warren thanked everyone from the bottom of her heart, because it is such an honor, that every Clerk in the State deserves to be Clerk of the Year. She thanked the MCANJ Executive Board, her staff, her Council, her husband Albert, and her family, who has always supported her. She said that she was very happy. At this time, countless Paterson Officials, friends and family of Clerk of the Year Williams-Warren came forward and spoke and congratulated her and made presentations.

2009 SLATE OF OFFICERS

At this time, Elections Committee Member Kevin Yecco announced that Nancy L. Saffos of Cherry Hill Township had been elected MCANJ Secretary-Elect.

On motion by Ian Shore of Paramus, seconded by Elaine Kennedy of Eagleswood, and carried by unanimous voice vote, the destruction of the ballots, was authorized.

Secretary Pavlica announced the following Slate of Officers for 2009:

President: Joan Moreland, Borough of Haddon Heights
1st Vice President: Vincent Buttiglieri, Township of Ocean
2nd Vice President: Joanne M. Kwasniewski, Borough of Fair Lawn
Treasurer: Andrew J. Pavlica, City of Garfield
Secretary: Nancy L. Saffos, Cherry Hill Township
Immediate Past President: Heather Mailander, Village of Ridgewood

On motion by Allan Susen of Haledon, seconded by Sharon Brienza of Branchburg, and carried by unanimous voice vote, the 2009 Slate of Officers was approved.

The new officers received a round of applause from the members.

ADMINISTRATION OF OATH TO OFFICERS

Scott Alexander, Mayor of Haddon Heights, administered the Oath of Office to the Executive Board Members.

INTRODUCTION OF GUESTS AND ACKNOWLEDGEMENTS TO PRESIDENT MAILANDER

President Mailander acknowledged her guests who included her Mayor and Council, Village Manager Jim Ten Hoeve, Village IT Manager Dylan Hansen, Former Deputy Village Clerk Laura Graham, current Deputy Village Clerk Sue Witkowski, the Bergen County Municipal Clerks, former Village Police Chief Bill Corcoran, Tenafly Borough Clerk Nancy Hatten, Fair Lawn Borough Clerk Joanne Kwasniewski, her father Steve Bolster, her stepmother Donna, her mother Ann Smart, her sons Brad, Alex and Christopher, and her husband Steve.

Incoming President Moreland presented President Mailander with an Outgoing President's Plaque, a bouquet of roses, a pendant with her initials and an inscription "Your Leadership Has Been A Key to MCANJ's Success", a gold President's pin with a diamond chip in it, and a ring. Bergen County Municipal Clerks' Association President Neil Grant of Fort Lee, made a presentation to Outgoing President Mailander.

REMARKS BY PRESIDENT-ELECT MORELAND

Joan Moreland, Municipal Clerk of Haddon Heights, quoted George Burns who said that the secret of a good speech is to have a good beginning and a good ending, and to have the two as close together as possible.

She said that the four year trip to the Presidency has been a wonderful experience during which she has met many people, who she probably would not have had the opportunity to meet if she had just continued to attending Conferences, took notes and went home. She said that getting involved in the MCANJ is the best move she has made in her 22 years as a Municipal Clerk, and it has made her a stronger, more confident person and given her the knowledge she can use on a daily basis.

She encouraged everyone to do the same by getting involved with the many committees that work year-long, keeping up to date on new laws, updating the Desk Reference, the MCANJ Website, arranging the annual Education Conference, Mini Conferences, and Legal Defense support, to just name a few. She said that if there is a Committee where there is an interest to be a part, to let her know, and she said that a complete list of Committees was in a recent edition of the Quill.

She said that in her 21 years attending MCANJ Conferences, she has seen this Association grow. She said that some may remember when the Association moved from Ocean City because the group had outgrown the facilities. She said that the MCANJ now has 844 members representing Municipal Clerks, Deputy Clerks, County and Freeholder Clerks, and she feels that it is a tribute to all the Past Presidents and Executive Boards, who have worked, so diligently to keep us up to date with technology and communication.

She said that the work that goes on behind the scenes of a Conference is amazing, and she feels very fortunate to have been involved in the first Conference, run totally by the MCANJ. She said that it was a bold move on President Elaine Kennedy's part, but one she stuck with, and saw it through to success. She said that in the end, we found we can provide an educational experience, with timely topics, and keep the registration costs at a minimum.

She thanked Past Presidents Barbara Hawk, Elaine Kennedy, Jane Williams – Warren, current President Heather Mailander and Administrative Consultant Manny Hirshblond for sharing their guidance while she went through each position on the Executive Board. The Executive Board is a diverse group of individuals who work as one to provide MCANJ members with timely information and educational programs.

She also thanked Jim Doherty for providing quality editions of the Quill six times a year.

She said that the 2009 Education Conference is scheduled for April 27 – 30, 2009, at the Tropicana, and the theme is “Information is Power”, and the Committee is working very hard to provide an informative, education program with keynote speakers and networking opportunities for everyone.

She said that a goal for 2009 is to increase the attendance at the Advisory Board Meetings and having all Counties represented. She said that three of the meetings will be held at the Crowne Plaza Hotel, right off Exit 8A, of the New Jersey Turnpike.

She said that in his 1960 Inaugural Address, President John F. Kennedy stated, “Ask not what your country can do for you, ask what you can do for your country”. She said that it is the same for this Association – get involved, meet new people and be a part of the progress.

In closing, she said that as 2009 President, she will work hard for all the members of this fine Association, and that her door is always open, for suggestions, questions or concerns.

President-Elect Moreland introduced her guests, including former Mayor Augie Longo, current Mayor Scott Alexander, Councilwoman Rosemary Fitzgerald, newly appointed Deputy Clerk Marie Holcombe, former Deputy Clerk Pat Cooper, CMFO/Treasurer Ernest Merlino, Former Tax Collector and good friend Audrey Tursi, Pastor David Meldrum of Laurel Springs Baptist Church, her brother John Daubert and his wife Cindy, and her husband Rich.

Outgoing President Mailander presented Incoming President Moreland with the President’s pin with a sapphire chip in it. Outgoing President Mailander also presented Incoming Secretary Saffos with the Secretary’s pin.

Sylvia Van Nockay of Lawnside, made a presentation on behalf of the Camden County Municipal Clerks’ Association to Incoming President Moreland. Mayor Scott Alexander of Haddon Heights presented incoming President Moreland with a plaque.

DRAWING FOR RAFFLE AND 2009 CONFERENCE REGISTRATIONS

IIMC President Reese drew the 50/50 ticket, in which \$205.00 went to the winner, and \$205.00 went to the scholarship fund.

President Mailander held the drawing for fifteen (15) free 2009 Conference Registrations. The winners were: Sylvia Van Nockay, Joanne Siedlecki, Sherry Richards, Jessie Joseph, Mary Ann Del Mastro, Carol Degrassi, Dwight Mitchell, Lisa A. Burd, Lynnette Iannarone, Daina Dale, Roy A. Duffield, Amada Curling, Andrea Lea Quinty, Kim Macellaro and Charles Sauter, III. The Alternates were: Beth Kara and Greg LaConte.

ADJOURNMENT

At 11:10 AM, there being no further business, on a motion by Joel Popkin of Neptune, seconded by Ian Shore of Paramus, and unanimously carried, the meeting was adjourned.

Respectfully Submitted,

Andrew J. Pavlica, RMC/CMC/MMC
MCANJ Secretary